

Community Service Options

- Students can earn half (.5) an elective credit for 60 hours of community service and 1 elective credit for 120 hours of community service.
- Community service must be done at a **NONPROFIT** organization. This includes community centers, recreation parks, boys and girls clubs, public libraries, museums, public schools, animal shelters, etc.
- All hours must be completed at the SAME nonprofit organization.
- Students have until the end of the year to complete their hours.
- **Step 1:** Student gets an EXTERNAL CREDIT APPLICATION from his or her counselor.
- **Step 2:** Student completes SECTION 1.
- **Step 3:** Student finds a nonprofit organization to volunteer at.
- **Step 4:** Student has his/her supervisor at the nonprofit complete SECTION 2 of the External Credit Application.
- **Step 5:** Student AND parent sign and date in SECTION 3. (Leave the rest of Section 3 blank.)
- **Step 6:** Student returns the External Credit Application to his/her counselor at school.
- **Step 7:** Student completes the community service hours keeping a log of all hours completed. Logs should look something similar to this:

<i>Date</i>	<i>Time In</i>	<i>Time Out</i>	<i>Supervisor Signature</i>

- **Step 8:** Student adds up all of the hours completed and writes them on the bottom of the log sheet.
- **Step 9:** Student turns in the log sheet to his/her counselor.